



Community Day School Association (CDSA)

5333 15th Ave S Ste 1L
Seattle, WA 98108

Phone: 206-726-7972 Fax: 206-726-1318 E-Mail: richard@communitydayschool.org

Community Day School Association is an Equal Opportunity Employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, sexual orientation, marital status, national origin, disability or handicap, or veteran status.

Employment Application

Position(s) Applied For _____ Date of Application _____

How did you learn about Community Day School Association? (circle one)

- 1. Advertisement _____
- 2. Friend — Name _____
- If so, from what source? _____
- 3. Family — Name _____
- 4. Current employee — Name _____
- 5. Other? _____

General Information

Full Name _____ Social Security Number _____

Street Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Other _____

E-Mail Address _____ Are you over 18 years old? Yes _____ No _____

Are you legally eligible for employment in the Unites States? Yes _____ No _____

Expected Pay Rate _____ Career Goal(s) _____

What language(s) do you speak in addition to English? _____

Have you ever been convicted of a crime other than a minor traffic offense? Yes _____ No _____ If yes, please explain _____
(a conviction record will not automatically disqualify you from employment – age, date of conviction, seriousness, etc., will be considered.)

Availability to work (please circle all that apply):

Regular Full-Time Regular Part-Time Substitute Temporary — Time Period _____

Educational Background

| | Name | City, State | Graduated | Year of Graduation | Major/Degree/Certificate |
|-------------|------|-------------|-----------|--------------------|--------------------------|
| High School | | | Yes No | | |
| College | | | Yes No | | |
| College | | | Yes No | | |
| Other | | | Yes No | | |

Professional References

| Name | Address | Phone Number(s) | Email | Professional/ Personal |
|------|---------|-----------------|-------|---------------------------|
| | | | | |
| | | | | |
| | | | | |

Verification of Facts

I certify that all the information provided in this application is true and correct to the best of my knowledge. I understand that untruthful or misleading answers are cause for rejection of my application or dismissal if employed. I authorize the investigation of all statements and information contained in this application. I authorize you to communicate with persons listed as references, former employers and any others with whom you desire to check. I agree to hold such persons harmless with respect to any information they may give about me. I release from all liability anyone supplying such information and I also release this employer from all liability that might result from making such an investigation.

Signature of applicant _____ Date _____

Please continue on the reverse side if you have credit from an accredited vocational, technical or academic institution.



Community Day School Association (CDSA)

1414 31st Avenue South, Suite 101

Seattle, WA 98144

Phone: 206-726-7972 Fax: 206-726-1318 E-Mail: john@communitydayschool.org

REQUEST FOR TRANSCRIPT OF ACADEMIC RECORDS

I hereby authorize the following educational institutions listed on the Employment Application to release a copy of the official transcript of my academic record to Community Day School Association:

Institution _____

Institution _____

Institution _____

Institution _____

Institution _____

Name (Please Print) _____

Other names used while attending educational institutions _____

Social Security Number _____

Signature _____ Date _____